

**Friends of Slingsby School Ordinary Meeting
Wednesday, 16 January 2019 at 7pm at Slingsby C P School**

Type of meeting	FOSS Ordinary Meeting
Attendees: Staff	
Attendees: Parents	Liz Wilson (LW), Sam Burnett (SB), Sonja Sedran (SS), Mary- Ellen Staley (MS), Hannah Plowman, Kathryn Fairweather, Lu Turner, Jayne Goldsmith and Helen Mackinder.

1. Welcome

LW welcomed everyone to the meeting.

2. Apologies

Shania Sellers, Kate Pope, Louise Raines, Nicola Buchan, Mrs Metcalfe.

3. Minutes of previous meeting

The minutes of the previous meeting held on 24 October 2018 were circulated. It was agreed that they are a true and correct record of the meeting and that there were no matters arising from the minutes, other than the report on past fundraisers and events set out below.

4. Matters arising

No matters arising other than matters noted on the agenda for discussion.

5. Finance update

SS gave the finance update including:

Administration – The FOSS Charity Commission details have been updated with new office bearers and 2018 return; Yorkshire Bank has been updated with new office bearer details; Lottery Registration renewed and due to be renewed again on 31 December 2019; ParentKind membership paid and details updated (approx. £65 includes insurance covering FOSS events and volunteers); Booker – FOSS now has registered an account with Booker for basic event supplies, and we are entitled to a discount.

Gift Aid – It was discussed whether anyone has had experience with Gift Aid or have used it before with or as part of a charity? Charities are entitled to 25p for every £1 pound donated but it is the committee's understanding is that the entitlement only

arises where the donor doesn't get any benefit in return (e.g. an event with a prize is not eligible). Also, the donor's details need to be recorded and we would need to be careful how we record and store that information and how long we keep it. It was suggested that for appropriate events we could use a site like JustGiving so that donors can use it to pay a donation and enter their details without FOSS having to handle the information. *LW to review whether FOSS has had a JustGiving account or similar previously.*

Financial Summary – FOSS has raised £1543.43 so far for the 2018/2019 year.

6. Report on past fundraisers and events

SS gave the report on past fundraisers and events, including:

Halloween Party – Raised £369.45. Cheaper price on pre-sale tickets resulted in improved pre-sales so that we had a better idea of how many would be there on the night for catering purposes. Tuck shop and toy stall did very well and should be used to sell any leftover Duck Race items. Timing of when Halloween falls can dictate whether or not the party can happen. Even if the timing isn't convenient, we could run a pumpkin carving competition anyway to raise some money. Communicating how the pumpkin carving happens should be improved for next year and everyone encouraged to make more entries for pumpkin carving. FOSS needs to explain very clearly how the post school parties will work including how the children move from school and are picked up.

BagsSchool – Raised £128 which is down on last year. At the next event in May, we could also do a village collection. In 2017 we received some very negative feedback over dropping the bags in mailboxes. *MS to book Bags2School for second week of May. SS to include a note in The Triangle about it.*

Christmas Events – Raised £1,045.98 which is up on last year. The 30% increase in student numbers helps, but didn't give us the lift we expected. We spent more on raffle tickets compared to 2017. **Raffle ticket sales raised £956**, which is up on last year. Refreshments and tombola takings were down on last year and we need to make their availability much more obvious – after the production we could make an announcement that everyone can stay for a hot drink and to look at the tombola. For the next event, we need more people standing at the table to sell raffle tickets and refreshments/tombola.

It was noted that the Christmas Party went well, ran smoothly and the children seemed to enjoy it. Expenses were similar to last year, even though we have 30 more children. The meeting gave special thanks to Lu Turner for her efforts with Santa's Grotto.

7. Update on future events

Quiz & Curry Night – To be held in March. Curries to be donated by FOSS committee and volunteers. Each curry should be for 8-10 people and the curry donor doesn't pay for entry. Entry to be increased from £5 to £7.50 per person including quiz, curry and BYO drinks. There was some discussion about whether to include children this year because (a) it can be hard for the parent to enjoy the event if they are looking their kids and (b) the serious quiz teams might get annoyed with the extra noise. This year children won't be invited but we can hold a separate kids quiz around September/October. Look at a Friday in March or early April – *LW to contact village hall for available dates*. Prizes to be discussed and FOSS should approach the Grapes Inn for a prize. Quiz Master – *LW to enquire with people who have been involved previously*.

Easter event – Easter Bonnet/Egg/Decoration competition. £1 per entry. Each class could do a type of item – eggs, bonnets etc.

Bags2School – *MS to book in the second week of May after the scarecrow weekend*.

Working groups:

Scarecrow Trail – SB to lead on this event. SB gave a brief overview of event requirements. Need to get the advertising space in the Handy Mag booked early. This working group will also include organizing a jar tombola for May Day Monday. Working group agreed for scarecrow weekend and includes SB, SS, Kathryn Fairweather, Lu Turner, Hannah Plowman and Helen Mackinder.

Duck Race – LW to lead this event. Working group agreed for the duck race and includes LW, MS, SS, Jayne Goldsmith and Lu Turner.

8. Other fundraising ideas

A "bake-off" competition among the students and a read-a-thon have been suggested from among FOSS committee and volunteers. Both events to be considered for the 2018/2019 year if there is enough time in the calendar.

9. Any other business

Hannah Plowman to be added to the FOSS Committee.

No other business.

The meeting closed at 9.15pm.